



## **SAFETY ADVISOR**

South East Construction LP is a union-based, multi-trade, industrial construction and maintenance company scalable to any project size and scope. It is a part of the SECON Group of Companies. South East Construction LP takes great pride in providing a safe and rewarding work environment for our employees.

### **Position**

Reporting to the Corporate Safety Manager, you will be responsible for the overall safety practices, training, and safety management plan for project. Through safe and timely execution, you will play a leadership role with respect to safety on the job.

This position will be a Monday – Friday shift (50 hours/week). This schedule may be subject to change based on the needs of the client.

This position will be located in Colonsay, SK (Saskatoon) area.

### **Job Duties**

- Provide leadership to onsite project managers and all site employees.
- Review project learning's and best practices and incorporate into the project specific Safety Management Plan.
- Analyze hazard identification (JHA's) and risk assessments/matrix and ensure implementation of identified controls are effective and improving.
- Audit safety systems that are implemented on site.
- Act as Lead for incident investigations and reports.
- Analyze statistics and injury/damage trend reviews and communicate findings to site.
- Provide high level support for workplace inspections, focus audits and competency checks where authorized and certified.
- Oversee SEC's training matrix.
- Ensure the site hazardous and controlled product registry (WHMIS) is current and up-to-date.
- Participate in plan task observation and behavior based activities.
- Participate, as appropriate, in responding to workplace incidents or emergencies.
- Oversee all circulation of relevant Safety information such as lessons learned and review all weekly safety activity reports for project to Client.
- Attend as required, weekly Client Progress meetings, speak on all safety related stats.



- Administer site specific training for workers which would include all safe work procedures and practices, Fire Extinguisher, Hazard Analysis, Spotter, Safe Work Observation cards, SCOT, TDG, Ground Disturbance etc.
- Analyze corrective actions from incident investigations as well maintain an up-to-date site corrective action log, ensure execution and effectiveness.
- Attend and facilitate weekly site safety meeting as required for site team.
- Support the site Occupational Health and Safety Committee.
- Manage all incident investigations along with corrective and preventative actions to client safety within expected time frame, depending on client requirements.
- Order off any site-specific safety gear and PPE.
- Oversee site compliance and regulations for safety equipment (i.e. Fire Extinguishers, Alarm Systems etc.).
- Responsible and accountable for safety deliverables for overall project.
- Conduct critical audits as per the site standard.

### **Qualifications**

The successful candidate will have;

- Knowledge of relevant Safety laws, codes of practice and standards applicable to the project and province
- CSO / NCSO designation required
- Minimum 3 years' in a Safety Supervisor or Operations role
- Effective self-managing, good problem-solving skills, planning, organizing and priority setting skills combined with a strong work ethic
- Ability to think critically and make independent decisions
- Strong written and verbal communication skills
- Must be open and flexible to change, take initiative and be a team player
- Computer knowledge (MS Excel, MS Word, MS PowerPoint)
- Pre-employment medical exam and drug test will be required.

### **Total Compensation**

With this opportunity, a competitive Total Compensation Package, including fair and equitable wages and a comprehensive group benefit plan will be offered.

### **Application Process**

Please apply by sending a cover letter and resume to [recruiting@secon.ca](mailto:recruiting@secon.ca). The start date is as soon as the successful candidate is available.

We thank all applicants for their interest; however only those candidates with cover letters and resumes who fit the needs of the company will be contacted.